Financial Aid Instructions for Self-Service

1. Enter Secure Area
2. Log on to Self-Service
3. Click on the tab ‘Student and Financial Aid’
4. Click on Financial Aid
5. Click on Award
6. Click on ‘Accept Award Offer’
7. Select ‘Aid Year 2014-2015’
8. Select ‘Accept Award Offer’ tab
9. Select Decision if you are going to Decline and Submit Award. If not, proceed to Step 10.
10. Click the ‘Accept Full Amount of Awards’ Button.