



COLLEGE OF
MOUNT SAINT VINCENT

Microsoft Office Specialist (MOS) Certification Preparation Course

REGISTRATION FORM

Personal Information:

Last Name: _____ First Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

E-mail Address: _____

Telephone: _____

Social Security Number (For internal identification purposes only): _____

Is this also your billing address: Yes: _____ No: _____

Business Information:

Name of Employer: _____

Title/Position: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Is this also your billing address: Yes: _____ No: _____

Payment Information:

Type of Credit Card: Visa: _____ M/C: _____ Amex: _____ Other: _____

Credit Card Number: _____

Expiry Date: _____ Security Number: _____

I authorize use of my credit card: Yes: _____ No: _____

Signature: _____

OR

A check or money order for \$395.00, made payable to the College of Mount Saint Vincent is enclosed: _____

How to submit completed registration form:

In person: 6301 Riverdale Avenue, Administration Building, Suite 304

By mail: Tamara Arbesman, Director, Marketing and Recruitment
College of Mount Saint Vincent
6301 Riverdale Avenue, Administration Bldg. Suite 304
Riverdale, NY 10471

By Fax: 718-405-3764

By E-mail: tamara.arbesman@mountsaintvincent.edu