



Instructions for Undergraduate Application for Admission

Please note that the application fee of \$35 will be waived for those who submit the on-line application. **This form must be completed in one session and cannot be saved and submitted at a later date.** You may also choose to print out the application and mail it with the \$35 application fee.

Please answer all questions on the application completely. Candidates for admission must complete all applicable portions of this application. **You are required to send references separately. Please have the reference sheet completed and mail to:**

**The Admissions Office
College of Mount Saint Vincent
6301 Riverdale Avenue
Riverdale, NY 10471**

If you have any questions regarding this application, contact the Office of Admission at (718) 405-3267 or at admissions.office@mountsaintvincent.edu.

REMINDER FOR HIGH SCHOOL STUDENTS:

Please remember after clicking on the SUBMIT button, you must inform your guidance counselor you have completed the online application for our school and they must forward the required documents listed below.

INSTRUCTIONS FOR APPLICANTS

All Candidates:

- All required information must be on file before an admission decision will be made by the Dean.
- Applications will be considered as long as space is available.
- Special deadlines for applicants:
November 1-- for Fall Early Action candidate
January 1-- for Spring Enrollment candidates
April 1-- for scholarship consideration (All information must be received).
March 15-- for Financial Aid consideration
- Listed below are the 16 required units along with the recommended units for all applicants seeking admission to the school.

<u>Subject</u>	<u>Required Units</u>	<u>Recommended Units</u>
English	4	4
Modern or Classical Language	2	2-3
Laboratory Sciences	2	3-4
Mathematics	3	3-4
Social Studies	3	2-3
Electives	2	2-3

All Freshman Candidates must submit:

- Official high school transcript.
- A list of courses the student is currently taking.
- Official SAT scores (school code 2088) or ACT scores (school code 2823) or TOEFL scores for international students. One or more academic references.
- A student essay on the topic of your choice.

Transfer Candidates must submit:

- Official transcripts from ALL colleges previously attended.
- A list of courses in progress.
- High School transcript with SAT or ACT scores (if fewer than 24 college credits completed).
- One or more references, preferably academic.
- Official TOEFL scores for non-English speaking students with fewer than 24 US college-level credits.

Applicants interested in Financial Aid

- Applicants seeking to qualify for financial aid must submit the FAFSA form.
- For Fall candidates the recommended deadline is March 15th.
- For Spring candidates the recommended deadline is December 1st.

Financial Aid Information:

Title IV Institution Code for the FAFSA	002703
New York State TAP Code	0130