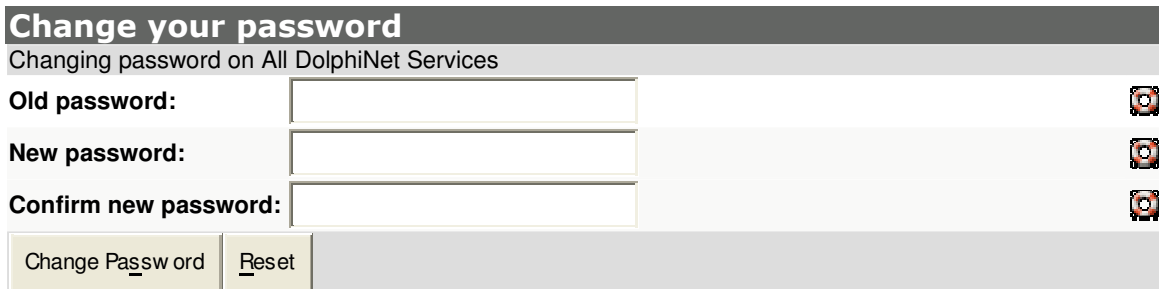


[How do I change my Webmail password?](#)

- 1) Go to <http://webmail.cmsv.edu>
- 2) Login in the username box as: *yourloginname.student* and type in your *password*.
- 3) Once you are logged into webmail, on the left hand side there will be a blue box. In that box click on my account.



- 4) In my account, you would click *Password*.

A screenshot of a webmail interface showing a 'Change your password' form. The form has a title bar 'Change your password' and a subtitle 'Changing password on All DolphiNet Services'. It contains three input fields: 'Old password:', 'New password:', and 'Confirm new password:'. Each field has a small eye icon to its right. At the bottom of the form are two buttons: 'Change Passw ord' and 'Reset'.

- 5) Once you are in *Password*, follow the changing of password; which is typing of your old password and typing in your new password twice.
- 6) Once you changed your password, you log out of webmail, wait 15 minutes, and now you should be able to log onto Blackboard.
- 7) If the change of password does not work in your case, you should go to Room 414 in the Administration Building, Computer Services, and speak to a Technician and they will manually reset your password.